

Cyngor Sir Powys County Council

Impact Assessment (IA)

The integrated approach to support effective decision making



This **Impact Assessment (IA)** toolkit, incorporating Welsh Language, Equalities, Well-being of Future Generations Act, Sustainable Development Principles, Communication and Engagement, Safeguarding, Corporate Parenting, Community Cohesion and Risk Management, supporting effective decision making and ensuring compliance with respective legislation.

Please read the accompanying guidance before completing the form.

Draft versions of the assessment should be watermarked as "Draft" and retained for completeness. However, only the final version will be made publicly available. Draft versions may be provided to regulators if appropriate. In line with Council policy IAs should be retained for 7 years.

| | | | | | | | |
|---|-----|------------------------|---------------|---------------------------|------------|-------------------------|------------------|
| Service Area | ICT | Head of Service | Andrew Durant | Strategic Director | Mark Evans | Portfolio Holder | Cllr James Evans |
| Proposal | | | | | | | |
| Outline Summary / Description of Proposal | | | | | | | |
| <i>Savings of £80k as a result of further system rationalisation (contract and support reductions, and improved efficiencies (improved contract management / reducing complexities)</i> | | | | | | | |

1. Profile of savings delivery (if applicable)

| 2018-19 | 2019-20 | 2020-21 | 2021-22 | 2022-23 | TOTAL |
|---------|---------|---------|---------|---------|-------|
| £ | £80k | £ | £ | £ | £ |

2. Consultation requirements

| Consultation Requirement | Consultation deadline | Feedback considered |
|---|-----------------------|---------------------|
| No consultation required (please provide justification) | | No |

3. Version Control (services should consider the impact assessment early in the development process and continually evaluate)

| Version | Author | Job Title | Date |
|---------|---------------|----------------------------|-----------|
| V1 | Andrew Durant | Head of ICT and Programmes | 14/2/2019 |
| | | | |
| | | | |

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4. Impact on Other Service Areas

| | |
|---|--------------------------------------|
| Does the proposal have potential to impact on another service area? (Including implication for Health & Safety and Corporate Parenting) PLEASE ENSURE YOU INFORM / ENGAGE ANY AFFECTED SERVICE AREAS AT THE EARLIEST OPPORTUNITY | |
| No impact | |
| Service Area informed: | Contact Officer liaised with: |
| Mitigation | |
| (Empty space for mitigation details) | |

5. How does your proposal impact on the council's strategic vision?

| Council Priority | How does the proposal impact on this priority? | <u>IMPACT</u> Please select from drop down box below | What will be done to better contribute to positive or mitigate any negative impacts? | <u>IMPACT AFTER MITIGATION</u> Please select from drop down box below |
|---|--|---|--|--|
| The Economy We will develop a vibrant economy | | Neutral | | Neutral |
| Health and Care We will lead the way in effective, integrated rural health and care | | Neutral | | Neutral |
| Learning and skills We will strengthen learning and skills | | Neutral | | Neutral |
| Residents and Communities We will support our residents and communities | | Neutral | | Neutral |

| Source of Outline Evidence to support judgements |
|--|
| |

6. How does your proposal impact on the Welsh Government’s well-being goals?

| Well-being Goal | How does proposal contribute to this goal? | <u>IMPACT</u> Please select from drop down box below | What will be done to better contribute to positive or mitigate any negative impacts? | <u>IMPACT AFTER MITIGATION</u> Please select from drop down box below |
|---|--|---|--|--|
| A prosperous Wales: An innovative, productive and low carbon society which recognises the limits of the global environment and therefore uses resources efficiently and proportionately (including acting on climate change); and which develops a skilled and well-educated population in an economy which generates wealth and provides employment opportunities, allowing people to take advantage of the wealth generated through securing decent work. | | Neutral | | Neutral |
| A resilient Wales: A nation which maintains and enhances a biodiverse natural environment with healthy functioning ecosystems that support social, economic and ecological resilience and the capacity to adapt to change (for example climate change). | | Good | Reduced IT estate through sharing systems | Good |
| A healthier Wales: A society in which people’s physical and mental well-being is maximised and in which choices and behaviours that benefit future health are understood. | | Neutral | | Neutral |
| A Wales of cohesive communities: Attractive, viable, safe and well-connected Communities. | | Neutral | | Neutral |

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| Well-being Goal | How does proposal contribute to this goal? | IMPACT Please select from drop down box below | What will be done to better contribute to positive or mitigate any negative impacts? | IMPACT AFTER MITIGATION Please select from drop down box below |
|---|--|---|--|--|
| A globally responsible Wales: A nation which, when doing anything to improve the economic, social, environmental and cultural well-being of Wales, takes account of whether doing such a thing may make a positive contribution to global well-being. | | Neutral | | Neutral |
| A Wales of vibrant culture and thriving Welsh language: A society that promotes and protects culture, heritage and the Welsh language, and which encourages people to participate in the arts, and sports and recreation. | | | | |
| <i>Opportunities for persons to use the Welsh language, and treating the Welsh language no less favourable than the English language</i> | | Neutral | | Neutral |
| <i>Opportunities to promote the Welsh language</i> | | Neutral | | Neutral |
| <i>Welsh Language impact on staff</i> | | Neutral | | Neutral |
| <i>People are encouraged to do sport, art and recreation.</i> | | Neutral | | Neutral |
| A more equal Wales: A society that enables people to fulfil their potential no matter what their background or circumstances (including their socio economic background and circumstances). | | | | |
| <i>Age</i> | | Neutral | | Neutral |
| <i>Disability</i> | | Neutral | | Neutral |
| <i>Gender reassignment</i> | | Neutral | | Neutral |
| <i>Marriage or civil partnership</i> | | Neutral | | Neutral |
| <i>Race</i> | | Neutral | | Neutral |
| <i>Religion or belief</i> | | Neutral | | Neutral |
| <i>Sex</i> | | Neutral | | Neutral |
| <i>Sexual Orientation</i> | | Neutral | | Neutral |
| <i>Pregnancy and Maternity</i> | | Neutral | | Neutral |

| Source of Outline Evidence to support judgements |
|--|
| |

7. How does your proposal impact on the council's other key guiding principles?

| Principle | How does the proposal impact on this principle? | <u>IMPACT</u> Please select from drop down box below | What will be done to better contribute to positive or mitigate any negative impacts? | <u>IMPACT AFTER MITIGATION</u> Please select from drop down box below |
|--|---|---|--|--|
| Sustainable Development Principle (5 ways of working) | | | | |
| Long Term: Looking to the long term so that we do not compromise the ability of future generations to meet their own needs. | | Neutral | | Neutral |
| Collaboration: Working with others in a collaborative way to find shared sustainable solutions. | Sharing systems | Good | Reducing systems | Good |
| Involvement (including Communication and Engagement): Involving a diversity of the population in the decisions that affect them. | | Neutral | | Neutral |
| Prevention: Understanding the root causes of issues to prevent them from occurring. | | Neutral | | Neutral |
| Integration: Taking an integrated approach so that public bodies look at all the well-being goals in deciding on their well-being objectives. | | Neutral | | Neutral |
| Preventing Poverty: Prevention, including helping people into work and mitigating the impact of poverty. | | Neutral | | Neutral |

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| Principle | How does the proposal impact on this principle? | IMPACT Please select from drop down box below | What will be done to better contribute to positive or mitigate any negative impacts? | IMPACT AFTER MITIGATION Please select from drop down box below |
|---|---|---|--|--|
| Unpaid Carers: Ensuring that unpaid carers views are sought and taken into account | | Neutral | | Neutral |
| Safeguarding: Preventing and responding to abuse and neglect of children, young people and adults with health and social care needs who can't protect themselves. | | Neutral | | Neutral |
| Impact on Powys County Council Workforce | | Neutral | | Neutral |
| Source of Outline Evidence to support judgements | | | | |
| | | | | |

8. Achievability of proposal?

| Impact on Service / Council | Risk to delivery of the proposal | Inherent Risk |
|-----------------------------|----------------------------------|---------------|
| Low | Low | Low |
| Mitigation | | |
| | | |

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9. What are the risks to service delivery or the council following implementation of this proposal?

| Risk Identified | Inherent Risk Rating | Mitigation | Residual Risk Rating |
|--|----------------------|-------------------------------|----------------------|
| Withdrawal of capital funding | Medium | Ensure capital plans in place | Low |
| | Choose an item. | | Choose an item. |
| | Choose an item. | | Choose an item. |
| Overall judgement (to be included in project risk register) | | | |
| Very High Risk | High Risk | Medium Risk | Low Risk |
| | | | x |

10. Indicative timetable for actions to deliver change proposal, if approved

| Action | Target Date | Outcome | Decisions made |
|------------------------------------|-----------------|------------------------|----------------|
| System rationalisation | Mar 2020 | Reduced contract costs | |
| | | | |
| | | | |
| Portfolio Holder decision required | Choose an item. | Date required | |
| Cabinet decision required | Choose an item. | Date required | |
| Council decision required | Choose an item. | Date required | |

11. Indicative resource requirements (FTE) – link to Resource Delivery Plan

| Support Requirements | 2018-19 | | | | 2019-20 | | | | 2020-21 | | | |
|----------------------|---------|----|----|----|---------|----|----|----|---------|----|----|----|
| | Q1 | Q2 | Q3 | Q4 | Q1 | Q2 | Q3 | Q4 | Q1 | Q2 | Q3 | Q4 |
| IT projhct support | | | | | X | X | X | x | | | | |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |

12. Overall Summary and Judgement of this Impact Assessment?

| Outline Assessment (to be inserted in cabinet report) | Cabinet Report Reference: |
|---|---------------------------|
| Minimal impact and low risk | |

13. Is there additional evidence to support the Impact Assessment (IA)?

| What additional evidence and data has informed the development of your proposal? |
|--|
| |

14. On-going monitoring arrangements?

| |
|--|
| What arrangements will be put in place to monitor the impact over time? |
| IT performance management |
| Please state when this Impact Assessment will be reviewed. |
| |

15. Sign Off

| Position | Name | Signature | Date |
|--------------------------------|---------------|-----------|-----------|
| Impact Assessment Lead: | Andrew Durant | | 14/2/2019 |
| Head of Service: | Andrew Durant | | 14/2/2019 |
| Strategic Director: | | | |
| Portfolio Holder: | | | |

16. Governance

| | | | |
|-------------------------------|------------------|----------------------|--|
| Decision to be made by | Portfolio Holder | Date required | |
|-------------------------------|------------------|----------------------|--|

FORM ENDS